

MONITORING AND EVALUATION

TIMETABLE APRIL 2023

Below is the timetable for the online Monitoring and Evaluation course. All individual and group work outside of the live sessions will be hosted on our e-learning platform. Small modifications may be made to the timetable prior to the start of the training course.

DATE AND TIME	TOPICS
Prior to course start	Individual work
Live session 1 Monday, 17 th April 2023 08:30-12.00 UK time (BST)	Purpose of Monitoring and Evaluation (M&E)
	M&E and the project cycle
	Needs Assessment
Between Live Sessions 1 and 2	Individual work
	Group work
Live session 2 Wednesday 19 th April 2023 08:30-12.00 UK time (BST)	M&E during project design and proposal writing
	M&E during project design and proposal writing -Indicators
Between Live Sessions 2 and 3	Individual work
Live session 3 Friday 21 th April 2023 08:30-12.00 UK time (BST)	Planning
	Bias and ethics
	Sampling
Between Live Sessions 3 and 4	Group work
Live session 4 Monday, 24 th April 2023 08:30-12.00 UK time (BST)	Interview and other data collection methods
	Organising, analysing and describing data
Between Live Sessions 4 and 5	Individual work
Live session 5 Wednesday 26 th April 2023 08:30-12.00 UK time (BST)	Evaluation
	Reporting
After live session 5	Individual work